

Fingerprinting Service Privacy Policy

Effective Date: 11/18/2025

Business Name: Nextgen Permitting & Fingerprinting LLC

1. Information We Collect

When providing fingerprinting and identity-verification services, we collect the following types of information:

A. Personal Identification Information

- Full legal name
- Date of birth
- Current addresses
- Phone number and email address
- Government-issued identification numbers (e.g., driver's license, state ID, passport)

B. Biometric Information

- Fingerprint images and related biometric data required for background checks or identity verification

C. Transaction and Service Information

- Appointment details
- Payment information (collected through secure payment processors; we do not store full credit card numbers)

2. How We Use Your Information

We use the information collected for the following purposes:

- To verify your identity and complete fingerprinting services
- To process background check submissions as required by the requesting agency or employer
- To maintain accurate service records
- To communicate with you regarding appointments, service updates, or required documentation
- To comply with local, state, and federal laws and regulatory requirements

3. How We Store and Protect Your Information

We use industry-standard security measures to protect biometric and personal data, including:

- Encrypted storage
- Secure transmission protocols
- Restricted access to sensitive information

Biometric data is retained only for the duration required by law or for the specific agency submission and is then securely deleted.

4. Sharing of Information

We take your privacy seriously.

Your information is **only shared in the following situations:**

- **With authorized agencies or organizations** that you have designated for your fingerprint submission (e.g., employers, licensing boards, government agencies)
- **As required by law**, regulation, or court order

We **do not sell, rent, or trade** your personal or biometric information to any third parties.

5. Opt-In Information

If we collect any additional optional information for marketing, notifications, or customer programs, such information is:

- **Collected only with your explicit opt-in consent and we DO NOT SHARE OPT-IN INFORMATION**
- **Used solely for the purpose you agreed to**
- **NOT shared with any third parties** under any circumstances

Opt-In Process

Staff get verbal opt-in for messaging using this script: Staff: What's your phone number?

Contact: Gives number. Staff: Do you want to receive informational messages from

Nextgen Permitting & Fingerprinting? Message frequency varies. Message and data rates

may apply. Reply STOP to unsubscribe or HELP for help. Our combined privacy policy and

messaging terms and conditions are available by request. Contact: I agree to get messages.

6. Your Rights

Depending on your jurisdiction, you may have the right to:

- Request access to your stored personal information
- Request corrections or updates
- Request deletion of information when legally permissible

7. Contact Us

If you have questions about this policy or your data, please contact:

Nextgen Permitting & Fingerprinting

912-461-9040

info@nextgenpermitting.com

1300 Ridenour Blvd NW

Kennesaw GA 30152