



FINGERPRINT INSTRUCTIONS

FLORIDA BACKGROUND CHECK

1

Provide two FD-258 Cards with your fingerprints from law enforcement or any private entity within your region.

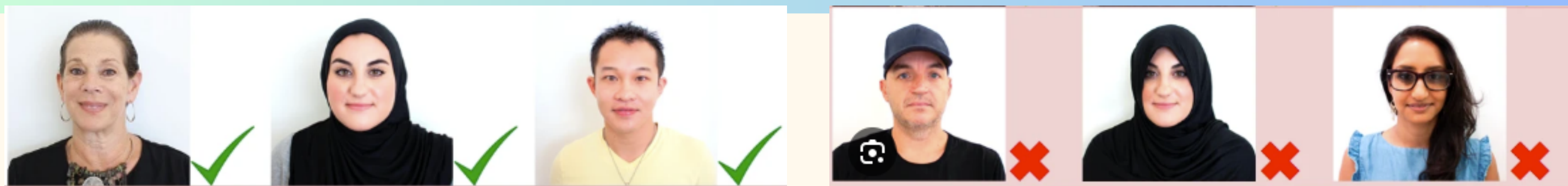
Please fill out the Authorization form provided. Please ensure the fingerprint technician signs that they have seen a government-issued ID of yourself.

2

Provide photocopies of 2 government issued ID, one must have a photo of yourself.

3

Provide a digital passport-size photo - email to info@nextgenpermitting.com. In subject line please include your name and date of birth.



4

Gather all documents and mail to Nextgen Permitting & Fingerprinting
1300 Ridenour Blvd NW, Suite 109
Kennesaw GA 30152.

5

Once documents are received a confirmation email will be sent. Email will also include the TCN# and link to check status of fingerprint transmission to the Florida department of law enforcement.





Authorization Form

APPLICANT INFORMATION

FULL NAME: _____

DATE OF BIRTH: _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

SOCIAL SECURITY NUMBER : _____

I authorize Nextgen Permitting & Fingerprinting to obtain and transmit fingerprints and demographic data to the Florida Department of Law Enforcement on behalf of _____ (Employer)

EMPLOYEE SIGNATURE _____ DATE: _____

Fingerprint Technician

I have compared the government-issued identification presented by the applicant and attest that, to the best of my knowledge, I have fingerprinted the same individual.

ID Type: _____ ID # _____ Expiration Date: _____

Fingerprint Agent Name: _____

Agency Taking Fingerprints: _____

Date Fingerprinted: _____

Email: _____

Phone #: _____

Fingerprint Technician Signature: _____

Date: _____